

## **CORPORATE SOCIAL RESPONSIBILITY POLICY OF TABLETS (INDIA) LIMITED**

### **I. CONSTITUTION:**

- a) The Board of Directors of Tablets (India) Limited (“the Company”) at their Meeting held on 5<sup>th</sup> May, 2014 constituted a Committee of the Board with the nomenclature “Corporate Social Responsibility Committee” (“the Committee”).
- b) The Committee shall act in accordance with the terms specified in Section 135 of the Companies Act, 2013 read with Companies (Corporate Social Responsibility Policy) Rules, 2014.

### **II. DEFINITIONS:**

- a) “**Act**” means Companies Act, 2013 including any statutory modification or re- enactment thereof;
- b) “**Board**” means Board of Directors of the Company.
- c) “**Corporate Social Responsibility**” means the activities undertaken by the Company in pursuance of its statutory obligation laid down in section 135 of the Act and Rules made thereunder from time to time.
- d) “**CSR Committee**” means Corporate Social Responsibility Committee of the Board.
- e) “**CSR Policy**” refers to activities to be undertaken by the Company as determined by the CSR Committee and approved by the Board of Directors from such projects or programs relating to activities specified in Schedule VII or covered as Corporate Social Responsibility as per this policy and the expenditure thereon, excluding activities undertaken in pursuance to normal course of business of the Company and includes guiding principles for selection, implementation and monitoring of activities as well as formulation of the annual action plan and as may be defined under the Act and rules made thereunder from time to time.

### **III. ACTIVITIES TO BE UNDERTAKEN AND MODE OF EXECUTION & GUIDLINE PRINCIPLES:**

- A. The CSR Committee undertakes one or more of the following activities, which relate to Schedule VII of the Companies Act, 2013 as its projects for CSR activities viz.,
  - a) eradicating hunger, poverty and malnutrition, promoting healthcare including preventive health care and sanitation including contribution to the Swach Bharat Kosh set up by the Central Government for the promotion of sanitation and making available safe drinking water;
  - b) promoting education, including special education and employment enhancing vocation skills especially among children, women, elderly, and the differently abled and livelihood enhancement projects;
  - c) promoting gender equality, empowering women, setting up homes and hostels for women and orphans; setting up old age homes, day care centers and such other facilities for senior citizens and measures for reducing inequalities faced by socially and economically backward groups;
  - d) ensuring environment sustainability, ecological balance, protection of flora and fauna, animal welfare, agroforestry, conservation of natural resources and maintaining quality of soil, air and water including contribution to the Clean Ganga Fund set up by the Central Government for rejuvenation of river Ganga;
  - e) protection of national heritage, art and culture including restoration of buildings and sites of historical importance and works of art; setting up public libraries; promotion and development of traditional arts and handicrafts;

- f) measures for the benefit of armed forces veterans, war widows and their dependents, Central Armed Police Forces (CAPF) and Central Para Military Forces (CPMF) veterans, and their dependents including widows;
- g) training to promote rural sports, nationally recognized sports, Paralympic sports and Olympic sports;
- h) contribution to the Prime Minister's National Relief Fund or Prime Minister's Citizen Assistance and Relief in Emergency Situations Fund (PM CARES Fund) or any other fund set up by the Central Government for Socio-economic development and relief and welfare of the Scheduled Castes, the Scheduled Tribes, other backward classes, minorities and women;
- i) Contribution to incubators funded by Central Government or State Government or any agency or Public Sector Undertaking of Central Government or State Government, and contributions to public funded Universities, Indian Institute of Technology (IITs), National Laboratories and Autonomous Bodies (established under the auspices of Indian Council of Agricultural Research (ICAR), Indian Council of Medical Research (ICMR), Council of Scientific and Industrial Research (CSIR), Department of Atomic Energy (DAE), Defence Research and Development Organisation (DRDO), Department of Science and Technology (DST), Ministry of Electronics and Information Technology) engaged in conducting research in science, technology, engineering and medicine aimed at promoting Sustainable Development Goals (SDGs).;
  - a) rural development projects.
  - b) Slum area development.
  - c) Disaster management, including relief, rehabilitation and reconstruction activities.

Such other activities and norms as may be specified by Ministry of Corporate Affairs under the Companies Act, 2013, Schedule VII and Companies (Corporate Social Responsibility Policy) Rules, 2014 from time to time.

- B. The Committee intends to carry out its CSR activities through its own personnel/ department established to undertake such activities. The Committee also decided that, the Company may engage the services of Tablets India Foundation which was established by the company to carry out CSR activities within the norms prescribed under the Companies (Corporate Social Responsibility Policy) Rules, 2014.
- C. The Company may also collaborate with Allianz Biosciences Private Limited and Healkraft Pharma (India) Private Limited undertaking the permitted CSR activities.
- D. The Company shall give preference to the local area and areas around it where it operates for spending the amount earmarked for CSR activities.
- E. The Company may undertake CSR activities through implementing agencies such as;
  - a) a company established under section 8 of the Act, or a registered public trust or a registered society, registered under section 12A and 80 G of the Income Tax Act, 1961 (43 of 1961), established by the company, either singly or along with any other company, or
  - b) a company established under section 8 of the Act or a registered trust or a registered society, established by the Central Government or State Government; or
  - c) any entity established under an Act of Parliament or a State legislature; or

- d) a company established under section 8 of the Act, or a registered public trust or a registered society, registered under section 12A and 80G of the Income Tax Act, 1961, and having an established track record of at least three years in undertaking similar activities.

#### **IV. EXPENDITURE TO BE INCURRED**

The Committee shall determine an amount equivalent to 2% of the average net profits made during the three immediate preceding financial years in accordance with the provisions of Section 198 and shall thereafter prepare a budget of expenditure to be applied for the CSR projects.

The administrative overheads, which forms part of the CSR expenditure shall not exceed 5%, or such amount as may be notified by the Ministry of Corporate Affairs, of the total CSR expenditure of the Company for the financial year.

Provided if the company spends an amount in excess of the aforesaid requirements, such excess amount may be set off against the requirement to spend under sub-section (5) of section 135 up to immediate succeeding three financial years subject to the conditions that –

- (i) the excess amount available for set off shall not include the surplus arising out of the CSR activities, if any,
- (ii) the Board of the company shall pass a resolution to that effect.

The Committee shall request the Board of Directors to cause the statutory auditors to audit the Company's expenditure on CSR projects for the purpose of true and fair reporting of its accounts as part of its balance sheet, at the annual general meeting.

The Surplus arising out of the CSR projects or programmes shall not form part of the business profit of the Company and shall be ploughed back into the same project or shall be transferred to the Unspent CSR Account and spent in pursuance of CSR policy and annual action plan of the company or transfer such surplus amount to a Fund specified in Schedule VII, within a period of six months of the expiry of the financial year.

#### **V. MONITORING**

The Committee shall through its members monitor the expenditure incurred vis-à-vis the budgets and moneys provided to its departments or through Tablets India Foundation.

Wherever applicable, if the average CSR obligation of the Company for immediate 3 years exceeds Rs. 10 Crores (Rupees Ten Crores), the Company shall undertake Impact Assessment, through an independent agency, of its CSR projects having outlays of one crore rupees or more, and which have been completed not less than one year before undertaking the impact study.

The expenditure towards such impact assessment shall be booked towards CSR expenditure for that financial year which shall not exceed five percent of the total CSR expenditure for that financial year or fifty lakh rupees, whichever is less.

#### **VI. IMPLEMENTATION:**

The Board/CSR Committee may decide to implement the CSR projects through Tablets India Foundation or through such other implementation agencies as may be decided with time to time.

#### **VII. ANNUAL ACTION PLAN:**

The CSR Committee and or the Board shall have regard to the Annual CSR budget or carry forward amount, if any will be considered for various CSR projects and submit the projects for adoption.

While deciding on the project, the CSR Committee/Board shall also have to take into account the duration of project, project timelines, extension of timelines and such other matters as may be required in this regard.

**VIII. REPORTING**

The Board's Report shall include an annual report on CSR activities containing particulars as specified by the Ministry of Corporate Affairs.

**IX. PUBLICATION OF THE POLICY:**

The CSR policy recommended by the Committee and approved by the Board along with Composition of CSR Committee and CSR projects approved by the Board shall be displayed on the Company's website.

**X. TRANSFER OF UNSPENT FUND**

Until a fund is specified in Schedule VII for the purposes of subsection (5) and (6) of section 135 of the Act, the unspent CSR amount, if any, shall be transferred by the company to any fund included in schedule VII of the Act.

**XI. AMENDMENT**

The Company or the Board reserves its right to amend or modify this Policy in whole or in part, at any time without assigning any reason whatsoever. However, no such amendment or modification shall be inconsistent with the applicable provisions of the Act or any law for the time being in force.

This policy was last reviewed and approved by the Board on 02<sup>nd</sup> February, 2021.